



Minutes of the Annual Statutory Meeting of the Sarratt Parish Council held on Tuesday 19th September 2017 in The Village Hall, The Green, Sarratt.

Present:
Councillor D Turner
Councillor J E Gell
Councillor Groom
Councillor N Mortimer
Councillor M Musk
Councillor D B Rees
Councillor A Soothill
Councillor P Thorp.

In Attendance:
Mrs J Dawes, Clerk to the Council
District Councillor Butler
5 Members of the public

Action

107/17 APOLOGIES AND ANNOUNCEMENTS

Apologies for absence were received, recorded and accepted from Councillor S Dobson.

108/17 DECLARATIONS OF INTEREST

There were none.

109/17 MINUTES

It was proposed by Councillor Soothill, seconded by Councillor Gell and **RESOLVED** that the minutes of the meeting of the Parish Council held on Tuesday 15th September 2017 be signed as a true record.

110/17 MATTERS ARISING AND ACTION TRACKER

The Clerk updated the Council on matters on the action plan.

111/17 REPORTS FROM REPRESENTATIVES TO OTHER BODIES

Councillor Rees had attended the TRDC Planning Committee to speak in favour of the application for Silfield House, which officers had minded to refuse. The Committee however decided to approve the application and the owner had subsequently passed on her thanks for the Council's support.

Councillor Soothill had attended a Planning Training Course at TRDC given by HCC. The evening had concentrated on highways involvement in planning applications. Key points raised were

- 3,500 applications sent for comment every year
- The general approach now is towards proactive help in development

- Roads adopted if public utility runs through
- TRDC set parking spaces policy locally (not HCC)
- Increase in electric cars may mean more applications for parking bays in front of houses.

Councillor Mortimer had attended the KGV Management Committee meeting there was approximately £2000 of their grant left. Storage was an issue but the still had a lot of the cricket club's equipment in storage that once it was removed would free up the space.

112/17 CLERKS REPORT

The Clerks report is attached to these minutes. The Clerk also reported that her CILCA was on track to be finished by the end of the year.

113/17 LEAD COUNCILLORS REPORT – PLANNING

Councillor Rees requested a copy of the Great Westwood Quarry recent planning permission. The Clerk would print out a copy for him.

Clerk

114/17 PLANNING APPLICATIONS

It was resolved that the following observations be made on the planning applications as shown on the attached sheet.

115/17 DECISIONS

The decisions on the attached sheet were noted.

116/17 LEAD COUNCILLORS REPORT - POLICY & RESOURCES

There was no separate report this month.

117/17 YOUTH CLUB

Councillor Thorp presented his paper on creating a youth club. The paper was discussed and it was proposed by Councillor Rees, seconded by Councillor Gell and **RESOLVED** that it be agreed in principle the Parish Council will set up a youth club and that a budgetary figure of £10,000 should be put into the forthcoming budget. A comprehensive paper will be produced at the November meeting.

Cllr
Thorpe

118/17 PARISH PLAN REVIEW

Councillor Groom presented the findings of the Parish Plan review working group the key points to come out of the initial meetings:

1. Whilst much progress has been made in the five years since the original survey and plan produced, further more detailed and up-to-date information is required to progress the outstanding areas.
2. We should focus on the most important areas (not everything).
3. There are some new areas that have emerged since the original plan that we should incorporate.
4. SPC should be seen to be taking views from its residents on a regular basis.
5. We do not feel it is appropriate for CDA to undertake a housing needs survey for us as it would look like the focus was housing. Hence, I think the best option would be for SPC to undertake their own Parish

survey and we would enlist help from CDA around the questions on housing.

6. The proposed new survey will focus on key areas –
- Broadband and mobile coverage
 - Highways
 - Affordable housing
 - New areas such as “youth activities”

The “5 year” review could be publicised on SPC website, in Spotlight, Notice boards, volunteer groups, newsletters, etc.

119/17 TRAINING AND DEVELOPMENT POLICY

The Clerk presented a draft training & development policy. It was proposed by Councillor Turner, seconded by Councillor Musk and **RESOLVED** that the policy be adopted and a review of training to be carried out annually in April.

Clerk

120/17 APPROVAL OF CHEQUES

It was proposed by Councillor Soothill, seconded by Councillor Musk and **RESOLVED** that the cheques to the value of £7,075.12 as attached to these minutes be approved.

121/17 LEAD COUNCILLORS REPORT – ENVIRONMENT

Councillor Mortimer reported that the new gate had now been installed at Tuckers Corner and a good response had been received from walkers. There was now no need to step out into the traffic on such a busy road. Thanks were passed on to John Goodman and the two landowners for allowing this. The Clerk was asked to write formally to Mr Goodman to thank him for all of his work that was put into making this happen.

As we have gone throughout out this year without a Warden it was proposed by Councillor Thorp, seconded by Councillor Soothill and **RESOLVED** that the budgeted sum be spent on replacing further kissing gates in the Parish to enable an accessible circular route. Clerk to investigate further stiles to be replaced within the available budget.

The scouts would be digging a pond with Whitewoods on the allotments on Thursday 21st.

A dangerous tree had been highlighted by the wildlife volunteers and had been removed.

A request had been received for the annual Boxing Day Car Show. It was agreed that it would be permitted. A copy of the insurance certificate would be required and an increase in the number of marshalls to direct the traffic was requested. A suggestion of holding a market / auto jumble had been made either in the Village Hall or on The Green. The Clerk would investigate whether it would be possible to hold it on The Green.

Clerk

122/17 MAYFAIR

Dates proposed for next year’s Mayfair:-

Pull on Thursday 3rd May evening after 6pm.

Set up on Friday 4th May

Open

Saturday 5th May 1pm till 9.30pm

Sunday 6th May 1pm till 8.30pm

Monday 7th May 1pm till 8.00pm

Pull off Tuesday 8th May after 10.00am

It was proposed by Councillor Mortimer, seconded by Councillor Musk and **RESOLVED** that the Mayfair to take place on the proposed dates and that the rent for 2018 be set at £1,650. The Clerk was asked to write to the operators.

Clerk

123/17 GREENS & FOOTPATHS

There was nothing to report.

124/17 CRIME AND ANTISOCIAL BEHAVIOUR

No recent reports had been received.

125/17 LEAD COUNCILLORS REPORT – HIGHWAYS

Councillor Gell presented his report. The major works to Sarratt Road had been put back again to December.

The Clerk was asked to obtain the access codes to the Dunny Lane speed sign so that the data could be analysed.

Clerk

The Clerk was asked to go back to Ringway and request a proper maintenance job is done in George V Way rather than the slight trim that has been carried out.

Clerk

126/17 CORRESPONDENCE

A letter had been received from Mr Norris stating that the caravans accessing from Dawes Lane were attending from a family gathering. The Clerk was asked to write back that this was not an “agricultural” purpose and this entrance should not be used.

Clerk

A letter regarding the memorial bench on Dawes Common had been received. The Clerk had not had any luck getting the repairs and replacement plaque done. Two different contractors had pulled out of doing the work. Councillors Turner and Mortimer would try to obtain a contractor.

Cllrs
Turner
&
Mortimer

127/17 PUBLIC QUESTION TIME

A member of the public asked why the Council did not have a Facebook group and why no members of the Council were on the group “This is WD3”. The site was not known by members of the council. It was agreed that the council needed to review how it communicated with the residents and would review its procedures.

Clerk

Councillor Butler would like to meet with Councillor Thorp to discuss the proposals for the Youth club.

Cllr
Thorpe

128/17 COUNCILLORS QUESTION & COMMENTS AND CORRESPONDENCE

Councillor Gell would be attending a Chandlers Cross Residents Association meeting.

The Clerk was asked if she could request that BT paint the red phone box at Belsize now that the one on The Green had been done.

Clerk

The Clerk was asked to check the planning conditions regarding the entrance way to Great Westwood.

Clerk

Councillors Soothill and Turner would be unable to attend the joint parish councils meeting on Monday 25th. The Clerk was able to attend and asked to send apologies for the Chair and Vice-Chair.

Clerk

The Clerk was asked to chase up people for their grant applications.

Clerk

Councillor Butler reminded everyone that the MacMillan Coffee Morning would be held on 29th September in the Village Hall.

129/17 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 17th October 2017 at 7.30 pm in the back room of the Village Hall.

The meeting closed at 9.32 pm

Clerks Report – September

It has been an allotment month. The inspections have been done and the invoices sent out. I will be sending out a number of cultivation notices on plots that have not been tended during the season. The cleaning of the war memorial has been arranged to be done prior to 11th November. At this stage it is just for cleaning and not any maintenance that may be required.

The extension to the permission at Great Westwood Quarry has been granted and extended to 30th September 2018.

I will shortly be looking for cover for half term 23rd to 27th October if anyone will be available please let me know.

New Applications Received Between 15/08/2017 and 22/09/2017

Item No : 114/17

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
New Application				
17/1670/FUL	31/08/2017	Freya Clewley	Mr A Francis	The Old Bungalow Popes Croft Chandlers Lane WD3 4ND

Proposal : Single storey side extension**Observations :** The Parish Council has no objection to this application

17/1686/FUL	31/08/2017	Jake Shiels	Mr T Hazell	The Lanterns The Green WD3 6BH
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Proposal : Two storey front extension, replacement side dormer, installation of rooflights and alteration to fenestration**Observations :** The Parish Council has no objection to this application providing the cumulative total of the previous extensions does not exceed the amount of development allowed.

17/1727/FUL	31/08/2017	Freya Clewley	L Ashby	Redhall Lodge Redhall Lane WD3 4LS
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Proposal : Two storey rear extension, first floor side extension, alteration to garage roof including addition of dormers and alterations to porch**Observations :** Withdrawn

17/1746/FUL	31/08/2017	Scott Volker	Mr B Sterling	Hollymead Bucks Hill WD4 9AT
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Proposal : Demolition of existing dwelling and outbuildings, subdivision of the site and construction of two detached dwellings and associated parking**Observations :** The parish council object strongly to this application on the grounds of over development in the Green Belt and the creation of an extra dwelling with no special circumstances presented. It would request that if officers are minded to approve this application it be called into the committee..

17/1786/FUL	12/09/2017	Matthew Roberts	Mr & Mrs Campbell Walters	Little Winch The Common Chipperfield WD4 9BZ
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Proposal : Proposed new gates to existing site access**Observations :** No objection - Applications subsequently withdrawn after meeting**Applications Received :- 5**

NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council

Minute Ref 115/17

Tue 12 September 2017

District Ref

- ' C ' Contrary to District 'CD' Contrary Delegated
- ' D ' Delegated
- ' E ' Endorsed by District 'ED' Endorsed Delegated

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GRANTED PLANNING PERMISSIONS

E 17/0809/FUL	Approved	Long Roofs
E 17/0884/FUL	Approved	Little Wheelers
E 17/1070/FUL	Approved	Ravenswood Farm
E 17/1148/FUL	Approved	Wayside
E 17/1149/LBC	Approved	Wayside
E 17/1244/FUL	Approved	Tudor Lodge
17/1288/PDA	Approved	Crestyl Barn
E 17/1297/FUL	Approved	Salix
E 17/1321/FUL	Approved	Templepan Lane
E 17/1386/FUL	Approved	Unit 3 The Old Barn
17/1387/LBC	Approved with Conditions	Unit 3 The Old Barn

REFUSED PLANNING PERMISSIONS

E 17/0488/FUL	Refused	The Mulberry Bush
C 17/0653/OUT	Refused	Land to rear of Fir Trees
District COMMENT	Refused	Local COMMENT The Parish Council have no objection to this application. There must however be a locality agreement on the affordable housing that parishioners and their families get priority on the affordable houses. If officers are minded to refuse this application the Council wishes to have the application called into Committee
17/0904/FUL	Refused	Willow Tree
C 17/1019/FUL	Refused	4 Micklefield Green Cottages
District COMMENT	Refused	Local COMMENT The Parish Council has no objection to this application
17/1069/PDA	Refused	Barn At Dellfield Farm
17/1074/FUL	Refused	Hollymead

C 17/1319/FUL

Refused

Templepan Farm

Local Comment The Parish Council had no objections to this application but asked the clerk to clarify what extension was being built. Clerk clarified small infill extension

E 17/1418/FUL

Refused Pennyfields

E 17/1478/FUL

Refused Glenesk

Date: 14/09/2017

Sarratt Parish Council

Time: 12:08

Co op Current

List of Payments made between 01/08/2017 and 31/08/2017

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
24/08/2017	TRDC	100857	1,033.00	Chilterns AONB
24/08/2017	W Kent	100858	68.50	wages
24/08/2017	J Dawes	100859	2,217.96	Wages Inc back pay
24/08/2017	J Dawes (amazon)	100860	319.96	tablets for councillors
24/08/2017	cancelled	100862	0.00	cancelled
24/08/2017	B WHITEWOOD LTD	100862	2,704.80	groundwork
24/08/2017	TBS Hygiene	100863	132.00	dog waste
24/08/2017	First Service Group	100864	492.00	KGV pitch spraying
24/08/2017	HAPTC	100865	60.00	training
24/08/2017	W Kent	100866	46.90	Wages
	Total Payments		<u>7075.12</u>	