



Minutes of the Sarratt Parish Council meeting held on Tuesday 16th July 2019 in
The Village Hall, The Green, Sarratt

Present: Councillor S Dobson
Councillor D Turner
Councillor C Bloom
Councillor J Gell
Councillor D Rees
Councillor A Soothill

In attendance Mrs J Dawes, Clerk to the Council
4 members of the public

- | | | Action |
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| 69/19 | APOLOGIES AND ANNOUNCEMENTS Apologies were received recorded and accepted from Councillors Rugg and Thorp. | |
| 70/19 | DECLARATIONS OF INTEREST There were none. | |
| 71/19 | MINUTES It was proposed by Councillor Turner, seconded by Councillor Rees and <u>RESOLVED</u> that the minutes of the meetings held on 18 th June 2019 and 27 th June 2019 be signed as a true record. | |
| 72/19 | MATTERS ARISING AND ACTION PLAN The Clerk updated the Council on the action plan. The website would be fully updated in the coming weeks. The Clerk was currently investigating asset register software. She would liaise with Councillor Thorp and discuss whether the item needed bringing back to council or purchasing outright. The Clerk was asked to ensure that all outstanding matters be added to the action tracker in order that nothing was lost when she leaves. | |
| 73/19 | REPORTS FROM REPRESENTATIVES Councillors Rees and Rugg had met with KGV. Councillor Rees had volunteered to temporarily step in as an additional representative until a permanent rep can be found. Councillor Soothill attended a meeting of the Village Hall Committee, plans have been prepared but are present on hold until discussions with the scouts take place. | |

Councillor Bloom had been on a tour around the Parish with Whitewoods and would be meeting with the local groups.

Councillor Dobson reported that she was unable to attend a meeting of SCCF, Councillor Soothill would attend in her place.

The joint meeting of the parish councils will take place in September

74/19 CLERKS REPORT

The Clerk reported that she was pleased to say that the audit went well and no issues were arising, her report will follow.

She has been looking into asset register software and hope to have chosen one by the meeting next week.

The first litter picking patrol has happened and more are scheduled. A sign has been purchased and erected at Commonwood House. This will be paid for by the residents.

The office would be closed 11th & 12th July for medical treatment and 23rd & 24th July.

5 Application packs had been sent out for the Clerk vacancy and 1 sent out for the co-option of councillor.

75/19 PLANNING LEAD COUNCILLORS REPORT

Residents of Bucks Hill attended to object to the application at Silverfields, Bucks Hill and were permitted to put forward their objections.

76/19 PLANNING APPLICATIONS

It was resolved that the following observations be made on the planning applications as shown on the attached sheet.

77/19 PLANNING DECISIONS

The decisions on the attached sheet were noted.

78/19 PLANNING APPEALS

The Clerk reported on the results of the planning appeal for Glenesk, Quickmore Lane. The Planning Inspector had granted permission for the annexe to be used as a dwelling on a personal basis by the applicant. Once it was no longer required it was to revert back to an annexe for one of the three properties adjacent to it.

79/19 NEIGHBOURHOOD PLAN PROGRESS REPORT

The meetings were proceeding and the working group was meeting with local groups. Invitations to tender for a consultant have been sent out. The group would be putting articles in Spotlight.

80/19 POLICY & RESOURCES LEAD COUNCILLORS REPORT

There was no report.

81/19 PROPOSAL FOR A YOUTH COUNCIL

Cllr Rugg had raised the suggestion of having a youth council and the Chair wished to float the idea with Council to get views. It was agreed that the matter should be investigated further and a paper brought back to Council.

- 82/19 RISK ASSESSMENTS**
 The risk assessments had been carried out and a sample checked by Councillor Thorp and an action plan submitted. Action plan to be reviewed in December.
- 83/19 APPROVAL OF CHEQUES**
 It was proposed by Councillor Bloom, seconded by Councillor Turner and **RESOLVED** that the cheques to the value of £9,075.13 as attached to these minutes be approved.
- 84/19 TO ELECT A LEAD MEMBER OF ENVIRONMENT**
 It was proposed by Councillor Dobson, seconded by Councillor Gell and **RESOLVED** that Councillor Bloom be Lead member for Environment and Councillor Rugg be the deputy.
- 85/19 ENVIRONMENT UPDATE**
 Councillor Bloom has a list of people to contact to discuss environment matters and has been on a tour of the area with Andrew Whitewood. One of the things she is keen to tackle is the problem of cyclist on the footpaths.
- 86/19 FOOTPATHS**
 The Clerk had chased HCC for the non payment of the strimming invoice and it had been promised by the end of the month.
- 87/19 HIGHWAYS LEAD COUNCILLORS REPORT**
 Councillor Gell updated the Council on his Highways report that had been previously circulated.
- 88/19 COMMUNICATION**
 There had been none.
- 89/19 PUBLIC QUESTION TIME**
 There were none.
- 90/19 COUNCILLORS QUESTIONS AND COMMENTS**
 The Clerk was asked if the Labyrinth was going ahead on The Green this year. The clerk would ask and report back.
 The Clerk was asked to change the order of the photographs on the website.
 A concern was raised about the car parked in the front garden of Pennyfields, The Clerk would report it to the enforcement officers.
- 91/19 DATE OF NEXT MEETING**
 The date of the next meeting will be Tuesday 20th August 2019, to be held in the back room, the Village Hall, The Green, Sarratt.

The meeting closed at 9.00 pm

New Applications Received Between 01/07/2019 and 30/07/2019

Item No :

Ref No :

| <u>Application No</u> | <u>Date Recd</u> | <u>Case Officer</u> | <u>Applicant Name</u> | <u>Location</u> |
|-----------------------|------------------|---------------------|-----------------------|-----------------|
|-----------------------|------------------|---------------------|-----------------------|-----------------|

New Application

19/0830/FUL

| | | | |
|------------|----------------|--------------|---------------------------------------|
| 08/07/2019 | Lauren Edwards | M W K W & TT | Silverfields Bucks Hill WD4 9AT |
|------------|----------------|--------------|---------------------------------------|

Proposal : Change of use of existing land and outbuildings to a community school (Class D1)

Observations : Planning application 19/0830/FUL Silverfields Bucks Hill

The Parish Council strongly objects to this application on the following grounds:-

1. Highways - Bucks Hill is an unclassified single track road. Whilst the increase in traffic may

not be significant, in this area it will be material and to the detriment of the neighbourhood.

Dropping off and collections of pupils will lead to congestion and inevitable parking in the narrow lane.

2. Parking - There is no schematic for parking included in the application and hence it is unclear how the parking needs can be met. In any event, insufficient parking allocations have been made. Parking Policy for schools (D1) refers to:

" 1 space per full time member of staff = 3 FTE as per application

" 1 space per 10 pupils over age 17 = 1

" One third of total staff provision for visitors = 1

In addition, spaces are required for

" 1 space for the school's MPV as per application = 1

" Residential parking for the people living in the property = 2?

" Plus sufficient space for a drop-off/turning circle as the road is too narrow to accommodate.

As there is no public transport all access will be by private vehicles and vehicles will need to have clear access to turn into the property.

3. Noise - Schools by their very nature generate an amount of noise when the children are playing outside. The application makes clear that the majority of the children's time will be spent outside. The assumption that the neighbours will be at work during this period is erroneous as many of the local residents are retired, and rightly expect a quiet life in this rural residential area.

4. Pollution - The application states that the children's will be involved in bush craft type activities, including the making of bonfires, which will inevitably generate smoke.

5. Security - There is inadequate means of enclosure in the proposal.

Policy DM2 (Green Belt) part (f) conversion of buildings para (iii) states that the Council will only support applications for the re-use/conversion of buildings in the Green Belt "where the scale of the proposed use is not likely to have a detrimental effect on the locality" e.g. noise, smell or traffic in narrow lanes.

Policy DM9 (Pollution) Noise - planning permission will not be granted for development which:-

" Has an unacceptable adverse impact on the indoor and outdoor acoustic environment of existing or planned development

Council considers that the proposal is an inappropriate development in the Green Belt and Council request that if officers are minded to approve this application that it is called in to the Planning Committee.

19/1124/FUL

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| 08/07/2019 | Suzanne O' Brien | Mr & Mrs T | 5 Deadmans Ash Lane WD3 6AL |
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Proposal : Single storey rear extension, provision of veranda and decking

Observations : The Parish Council had no objection to this application

NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council

Minute Ref

Mon 8 July 2019

District Ref

' C ' Contrary to District 'CD' Contrary Delegated
' D ' Delegated
' E ' Endorsed by District 'ED' Endorsed Delegated

Page No : 1

C 19/0714/FUL

Refused

Silverfields

District COMMENT The proposed single storey rear extension, in conjunction with the previous extensions and alterations would result in disproportionate additions over and above the size of the original dwelling and would therefore be inappropriate by definition. The proposed development would also result in further spread development across the site and would cause harm to the openness of the Green Belt. No very special circumstances exist to outweigh the harm to the Green Belt by virtue of its inappropriateness as such the proposal is contrary to Policy CP11 of the Core Strategy (adopted October 2011), Policy DM2 of the Development Management Policies LDD (adopted July 2013) and the National Planning Policy Framework.

Local COMMENT The Parish Council has no objections to this application

E 19/0825/FUL

Refused

Annex Green Hedges

| Date | | Payee Name | Reference | £ Cheque Amnt | Transaction details |
|--------------|--|--------------------------|-----------|----------------|------------------------------|
| 05/06/2019 | | P Thorp | 101160 | 50.00 | Youth Group |
| 05/06/2019 | | cancelled | 101161 | 0.00 | |
| 05/06/2019 | | JRB Treework | 101162 | 1180.00 | tree works |
| 05/06/2019 | | S Dobson | 101163 | 156.36 | Youth Group |
| 05/06/2019 | | B Whitewood | 101164 | 4490.00 | Groundwork |
| 05/06/2019 | | J Dawes | 101165 | 1910.00 | wages |
| 05/06/2019 | | London Greenbelt Council | 101166 | 25.00 | Subscription |
| 05/06/2019 | | TBS Hygiene | 101167 | 226.20 | Dog waste |
| 05/06/2019 | | Signs of the Times | 101168 | 567.87 | Commonwood House sign* |
| 05/06/2019 | | | | 0.00 | |
| 05/06/2019 | | | | 376.73 | Defibrillator cabinet wiring |
| 05/06/2019 | | | | 92.97 | Stationery |
| Total | | | | 9075.13 | |

* rechargeable

Signed.....Date.....